**New Jersey Public Health Association
Rutgers Student Chapter
EXECUTIVE BOARD POSITIONS**

**RESPONSIBLITIES FOR ALL E-BOARD MEMBERS:
1) Attend all weekly Executive Board/General Body meetings
2) Chair 2 events per semester
3) Attend the 2 large events per semester

Public Relations Director**1-2 students needed!
*Promote all of our events, meetings, and activities throughout the year.

Responsibilities:
1) Update website
2) Update facebook/twitter
3) Create a newsletter per semester
4) Create flyers/posters
5) Make announcements in public health classrooms***Student Outreach Coordinator**1 student needed
*Work underneath the Public Relations Director(s) in promoting yearly activities

Responsibilities:
1) Help create flyers/posters
2) Table at events
3) Make announcements in public health classrooms*

**Event Coordinator**1 student needed
 *Responsibilities:
1) Contact other public health groups on campus/other community partners to schedule volunteering events for our members
2) Plan activities for each general body meeting***Internship Coordinator**1 student needed

*Responsibilities:
1) Contact Ann Marie Hill, Christina Miller, and LaToya Fenwick in searching for available internship opportunities for our members
2) Contact other public health networks for any available opportunities
3) Compile a list of available internships twice per semester*